



Chastain Park Civic Association Board Meeting Minutes January 7, 2019

Time and Location: The January 7, 2019 Board Meeting was at 6:30pm at the Chastain Horse Park.

Members Present: Jason White (President), Kelley Gambrell (Treasurer), Mindy Kaplan (Secretary), Mikki Hawkins (VP Community), Kirk Oppenlander (VP Advocacy), Walt Bryde, Christine Crampton, Douglas Fluke, Kevin Greene, Marsha Holcomb (Sandy Springs Representative), Tejas Patel, Katie Reynolds, Marchela Roca, Stacy Vaughn, and Joe York.

Call to Order: Meeting was called to order at 6:41pm by Ms. Hawkins, VP Community.

Finance Update

Ms. Gambrell, Treasurer, shared that the CPCA is in good financial shape. At 2018 calendar year end, we have approximately \$25,000 in cash and approximately \$17,000 in our PayPal account. One of the reasons for our positive fiscal situation this year is due to the city giving us one large check for concert security patrols. Per the language in the agreement, the \$20,000 check from the City of Atlanta is for general security purposes.

Winter Gala Planning

Ms. Vaughn and Mr. Greene provided an update on the Winter Gala planning. Cap and Corks agreed to sponsor and provide beer and wine for the event. The entertainment for the evening will be secured last minute in order to keep costs down. It could be a band or DJ. The event marketing should say "Live Music" to cover both scenarios. The Board discussed whether or not to hire a photographer, and the group decided that the pictures are helpful for posting on social media and in Around the Park.

Conservancy Fire Discussion

The Board discussed ways to support the Chastain Park Conservancy given their recent fire. Ms. Hawkins shared that she reached out to Rosa McHugh, CPC Executive Director, to discuss their needs. Their greatest need right now is equipment such as shovels and rakes. Ms. Hawkins agreed to discuss ways that we can support the CPC with Ms. McHugh and report back to the board options and ideas.

Bylaws Update

Ms. Kaplan shared an update on the Bylaws Committee's work to review and update our Bylaws. The Bylaws Committee (Ms. Kaplan, Ms. Gambrell, Mr. Patel, Mr. Terry, and Ms. Dodson) met to discuss the current Bylaws and areas for improvement. There are a few areas where our current practices do not align with the Bylaws as written, and the committee needs input from the Board regarding which direction to go. The Board discussed that

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the Bylaws mention Board meetings at least quarterly, and membership meetings were limited to an annual meeting and special meetings. Through the discussion, the Board agreed that going forward the monthly meetings would be open Board meetings. Members of the community may attend and share feedback; however, voting will be limited to Board members. The Board also discussed Board composition. The current Bylaws state that the Board should have “not less than 9 nor more than 24 members.” The current Board listing includes 28 members. Members discussed the need to reach out to everyone on the current Board listing to ensure they want to continue on the Board. Ms. Kaplan shared that the Bylaws Committee will take the Board’s feedback and incorporate the changes in to the Bylaws edits. The plan is to have updated Bylaws in place by the Annual Meeting in May.

Membership Drive

Ms. Gambrell presented an update on the annual membership drive. She plans to have the letter and form mailed out to the entire neighborhood in early February, and volunteers are needed to help stuff envelopes. In addition, a few membership drive email blasts will be sent to our distribution list.

The CPCA next meeting will be the 4th Monday in January – January 28 at Galloway. The meeting was adjourned at 7:49pm.

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